

The Crisis Planner



PREPARING FOR PERSONAL AND NATURAL DISASTERS

WHERE DO YOU KEEP YOUR DISASTER PLAN AND VITAL DOCUMENTS

CREATING YOUR “ICE” (In Case of Emergency) FILE

ICE File – Set up an ICE file on your computer desktop and in a file cabinet

ICE Documents: Bank Location and Account #'s
Safe Deposit Box #, location and key
Investment Accounts
Legal Documents
Insurance Documents
Contact names and numbers for: Lawyer, Accountant, Financial Advisor, and Insurance Agents
Real Property – mortgage/deed/title/survey
Auto/Boat/other vehicle titles
Stock Certificates
Bonds
Gold/Silver/Platinum Bullion Location
Appraisals for High value collectables
Cash Stash Location
Passport #'s
Copies of Drivers License
Instructions for Pets/License/vaccination/chip info
Funeral Requests and Information on any pre-paid plans
Last wishes
Computer passwords for accounts and services
Computer backup on memory stick/cloud, how to access
Credit Card Account #'s, PINs, Log In, contact phone #
Utility and Service Providers Account #'s, contact phone #

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