



## NAVY SUPPLY CORPS FOUNDATION

“Taking Care of Our Own”

2061 Experiment Station Rd.  
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Watkinsville, GA 30677

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### **Application For The Navy Supply Corps Foundation Scholarship Program For Undergraduate Students only (Rev. 12/2022) (Updated 2/22/2023)**

**PLEASE READ INSTRUCTIONS CAREFULLY AS SOME THINGS HAVE CHANGED**

**SUPPORTING DOCUMENTS AND TRANSCRIPTS CAN NOW BE EMAILED TO  
[FOUNDATION@USNSCF.COM](mailto:FOUNDATION@USNSCF.COM)**

**(See yellow highlighted updates in the Instructions)**

#### **Scholarship Application Dates**

- Scholarship Application Opening Date: Monday, December 19, 2022
- Scholarship Application Deadline Date: Friday, March 17, 2023

#### **Foundation Scholarship Background**

The Navy Supply Corps Foundation Scholarship program, which was the basis for the Foundation's formation three decades ago, was established to provide children of qualifying Supply Corps personnel financial assistance to pursue a college education. Today, any family member (child, grandchild or spouse) of a qualifying Supply Corps officer and child or spouse of a supply enlisted member (active duty, reservist, or retired) is eligible for consideration to receive financial assistance for undergraduate studies at an accredited two or four-year post-secondary school institution.

For 2023, the Foundation will be competitively selecting and awarding multi-year and one-time scholarships of up to \$10,000. The minimum scholarship amount will be \$2,500 for regular scholarships. Since 1971, the Foundation has awarded 2,698 scholarships valued in excess of \$6,546,000.

#### **Scholarship Eligibility**

To be eligible for a Navy Supply Corps Foundation Scholarship, the applicant must meet the eligibility criteria below. Acceptable official documents to determine eligibility include DD-214, discharge or reenlistment certificates, current active duty orders as well as marriage license, birth certificate, or tax documents showing dependency.

To be eligible for a Navy Supply Corps Foundation Scholarship, the applicant must:

- Be a spouse, child or grandchild of a living or deceased regular, retired, reserve or prior service Supply Corps officer.
- Be a spouse or child of an Active or Retired Enlisted with supply enlisted rating (e.g., AK, SK, MS/CS, SH, DK, LI, PC, LS).
- Attend a two (2) or four (4) year accredited college and must be a full-time undergraduate student. For Community College or Technical Schools, the School must be accredited and the applicant must be a full-time student.
- Be an undergraduate students only.
- Attain a 2.5 GPA on a 4.0 Scale.
- Spouse applicants must be enrolled for a minimum of 6 hours per semester, undergraduate only.
- Not be appointed, received, or accepted an official appointment to attend one of the service academies. Appointment or acceptance to a service academy will disqualify an applicant.

### **Special Scholarship Applications**

The National Institute for the Blind (NIB) and the National Institute for the Severely Handicapped (NISH) sponsor a scholarship to an eligible applicant who is blind or has a severe disability. Applicants for this scholarship must submit documentation substantiating their disability.

### **Scholarship Selection**

The Navy Supply Corps Foundation Scholarship Program Selection Board shall not discriminate based on race, color, sex, national or ethnic origin, or religious preference. Scholarship Award is based on academic achievement, character, demonstrated leadership or leadership potential, extracurricular activities, and financial need.

### **Scholarship Funding**

Any scholarship funded by the Navy Supply Corps Foundation will only be applied toward tuition, fees, books, housing, and other educational or course required expenses billed through the school. If the applicant has received or will receive a full scholarship, or, if the Foundation's funds exceed the student's account balance, the remaining funds will be returned to the Navy Supply Corps Foundation and not refunded to the applicant.

## **Detailed Scholarship Application Instructions**

**Step 1: Register for the NSCF Scholarship. All applicants must register as a “New User” every year at the following link: <https://www.usnscf.com/Foundation/Membership/Register>**

The student applicant is the only person who should complete this application online. Applicants must create a user account on the Foundation website, indicating their intention of applying for a scholarship. Sponsor accounts must NOT be used for applying. If sponsor is retired/deceased, the information must be that which pertained at the time of his/her retirement or death.

When registering, please fill out mandatory contact information and select the following boxes on the registration form in order to obtain an online scholarship application:

- Military Rank and Status – "**Other**"
- Please Specify Other as "**Student**"
- Chapter – "**Foundation**"
- Check the box - "**Apply for a Scholarship**"

Once you submit your registration, log back on and click on your name. **The application will be at the top right of the page.** READ the instructions on the right-hand side of the application.

## **Step 2: Gather Mandatory Documentation For NSCF Scholarship Application Package**

- ***Proof Of Sponsor Eligibility:***
  - Supply Corps Officer children, Grand Children, SC Officer spouse, Supply Corps Enlisted Rating children.
  - Acceptable official documents to determine eligibility include DD-214, discharge or reenlistment certificates, current active duty orders as well as marriage license, birth certificate, or tax documents showing dependency.
- ***Student Aid Report (SAR):***
  - A copy of Student Aid Report (SAR) from the processed Free Application for Federal Student Aid (FAFSA) form. A SAR can only be obtained by submitting a FAFSA form and the FAFSA form has been processed.
  - See Federal Student Aid site for more information at the following link: <https://studentaid.gov/apply-for-aid/fafsa/review-and-correct/sar-student-aid-report>
  - Note: This form takes 5 days for FAFSA to process. Please plan ahead since this package requirement cannot be done at the last minute. This is required for a complete application. No exceptions.

- Example SAR can be found at [https://www.usnscf.com/ckfinder/userfiles/files/Foundation/Programs/Student-Aid-Report-example\(1\).pdf](https://www.usnscf.com/ckfinder/userfiles/files/Foundation/Programs/Student-Aid-Report-example(1).pdf)
- ***Letter Of Recommendation:***
  - Please provide a letter from someone other than your academic teacher that can provide insight into your character, leadership, activities, scholastic achievements, and competitiveness for a scholarship.
- ***Official Transcripts:***
  - **Graduating High School Seniors:** Sealed, Official, Certified High School Transcripts.
  - **College Freshman:** Sealed, Official, Certified Transcripts through the current Fall semester 2022 as well as Sealed, Official, Certified High School Transcripts.
  - **Other College Students:** Sealed, Official, Certified Transcripts through the current Fall semester 2022
  - Please include transcripts with your whole package. Transcripts can be mailed via U.S. Mail and we will accept transcripts directly from the school or through [Parchment](#). Transcripts can be sent electronically by email to: [foundation@usnscf.com](mailto:foundation@usnscf.com) .
- ***NIB ad NISH Scholarships:***
  - If applying for the National Industries for the Blind (NIB)/National Industries for the Severely Handicapped scholarship, please mail documentation for verification of eligibility.
- ***Check Sheet / Signature Form:***
  - Download, complete, print, sign, and submit with complete package – [Check Sheet](#)

### **Step 3. Complete the Scholarship Application Online and submit 2 Essay Questions online**

- Review the application for completeness and be certain to answer all questions. Fill in all blocks. If "None" or "Not Applicable," so state. Use "NA", "None", or "000" when needed.
- ***Complete Two (2) Essays:***
  - Two (2) Essays are required. Question “A” is mandatory and the Applicant can choose from Question B or Question C for the second essay.
  - Essays shall be approximately 350-500 words (double spaced). Both essays need to be

contained within one document with space in-between the essays.

- Use A, B, or C to indicate the topic you have chosen at the beginning of each essay.
- Files shall be saved with the name “ESSAY A”, “Essay B”, and/or “Essay C”.
- Essays shall be saved as a Word Document in .doc or docx format only. No PDF or JPG. No Applicant Names in the file name. **Special characters in the File Name will not upload.**
- **Essay Questions:**
  - Question A (Mandatory): What has been your biggest failure in your life and what actions did you take to overcome it? What did you learn from this failure?
  - Question B: What/Who has been the strongest influence on your decision to pursue your chosen area of study? Where do you see yourself in the next 5 years?
  - Question C: What are your most proud moments and achievements as a leader, volunteer, and scholar?

**Step 4: Complete Scholarship Application and submit the 2 Essay Questions online.**

- **You will receive an automatic email if the online application is successfully submitted.**

**Step 5: Submit Completed NSCF Scholarship Application Package Via U.S. Mail or email to [foundation@usnsf.com](mailto:foundation@usnsf.com)**

- Prior to submission, review the application for completeness and be certain to answer all questions. Fill in all blocks. If “None” or “Not Applicable,” so state. Use “NA”, “None”, or “000” when needed.
- Completed Scholarship Application Packages can be emailed to [foundation@usnsf.com](mailto:foundation@usnsf.com) or mailed via U.S. Mail to:

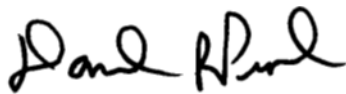
*NSCF Scholarships  
2061 Experiment Station Rd.  
STE 301, PMB 423  
Watkinsville, GA 30677*

- The following required documentation shall be emailed/mailed as a complete package as soon as possible before the required deadline. A complete Scholarship Application Package shall include the following:
  - Verification of Sponsor’s eligibility as Supply Corps Officer or Supply Corps Related

enlisted rating. Acceptable official documents include DD-214, discharge or reenlistment certificates or current active duty orders, as well as marriage license, birth certificate, or tax documents showing dependency.

- Student Aid Report (SAR)
- Letter of Recommendation
- Sealed, Official, Certified Transcripts.
  - Please include transcripts with your whole package. Transcripts can be mailed via U.S. Mail and we will accept transcripts directly from the school or through [Parchment](#). Transcripts can be sent electronically by email to: [foundation@usnscf.com](mailto:foundation@usnscf.com).
  - All students should include transcripts through fall semester 2022.
  - College Freshman - include fall semester 2022 as well as high school transcripts.
  - Provide a note if school is sending directly to the Navy Supply Corps Foundation.
- Signature Form, Check Sheet, and Mailing Instructions. Download the Check Sheet [here](#).
- Disability eligibility if applicable and applying for the National Industries for the Blind (NIB)/National Industries for the Severely Handicapped scholarship.
- **PLEASE RETURN YOUR APPLICATION AS SOON AS POSSIBLE.** It is your responsibility to ensure that your application is received at the Foundation office by the close of business of the deadline date of Friday, March 17 2023. PLEASE NOTE THAT THIS IS NOT A POSTMARK DEADLINE DATE, NO EXCEPTIONS.
- **Scholarship Application Deadline Date: Friday, March 17, 2023.**

Any questions regarding the Foundation's Scholarship Program can be directed to the Foundation's Executive Director, CAPT(Ret) Daniel Pionk at (202) 956-8228 or [daniel.pionk@usnscf.com](mailto:daniel.pionk@usnscf.com).



Daniel Pionk  
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