



## Minutes for NSCF Mechanicsburg Chapter Meeting 26 September 2017

- I. Meeting was called to order at 1200 by CAPT J.D. Cassani, President
- II. Treasurer's Report
  1. LT Abe Cook, Treasurer. \$565 check to the foundation for Summer Picnic surplus cleared. \$8991.71 is the current balance; several payments for Choptoberfest increased the balance.
  2. Current emblematic inventory: 16 Flags, 22 Mugs, 6 Small Oak Leafs, 3 Large Oak Leafs and 20 Koozies.
- III. Previous Events (NSCF and Other):
  1. 22 Sep 17: 242nd Navy Ball. LT Cook will coordinate \$250 reimbursement. LCDR Lanclos discussed previous Ball's included JROTC members from the local area, the committee did not do that for this ball, ensuring the event was exclusively for adults.
- IV. Upcoming Events (NSCF and Other):
  1. 29 Sep 17: ProDev - DSCA Tour (AO: LT Rawls). NSTR
  2. 30 Sep 17: Navy Birthday, Drive-In Movie Night (AO: LT MacDonald). AO TDY, LCDR Thornton relayed 45 current RSVPs for the event. CAPT Cassani sent a note to all Captains to increase event participation. The board also discussed the events cost has already been paid and encouraged widest dissemination to friends and family of the SC community.
  3. 27 Oct 17: ChoptoberFest (LT Darius Rawls, BSC). AO TDY, LT Cook relayed 12 current RSVPs for the event and there have been no issues with PayPal payments. LCDR Thornton will send an event reminder to the chapter email distribution NLT 27 Sep 17. LT Seibel mentioned the current RSVP due date of 11 Oct and the board agreed to extend the RSVP period to 25 Oct 17.
  4. Nov 17(Tentative): ProDev - Army War College Tour (AO: LT Sippell, WSS). NSTR.
  5. Jan 18 (Tentative): ProDev - Harrisburg Creamery (AO: LT Couch). NSTR
  6. Jan 18 (Tentative): Soup Cook-Off (AO: TBD). NSTR
  7. 13 Oct 17: Mech/Phil Games (LCDR Coomes, WSS). Mechanicsburg SC community needs additional event participants. Board will continue to do its part to get the word out to increase participation.
  8. 30 Oct-1Nov 17: OP Roadshow (LCDR Cooper, HQ). LT Sand Miller and LTjg Sam Gebreselassie will be assisting LCDR Cooper with individual OP Roadshow events. The social event is scheduled for 30Oct, detailer interviews 31Oct and Spouses OP Roadshow 1Nov. The board recommended a social event that caters to maximum interaction with detailers and all attendees.

9. 31 Oct 17: NSCF-P Golf Tournament (AO: LCDR Noel Koenig). NSTR
10. 17 Nov 17: NSCF-WAC All Calls 2017 (AO: CDR Vince Erno). NSTR
11. 02 Dec 17: Christmas Party. NSTR
12. 03 Dec 17: Children's (Gingerbread) Party. NSTR

V. Open Discussion/Closing Remarks:

1. CY17 schedule of events review. LCDR Harper discussed the OP Roadshow social covering down as the Admiral Buckman social. However the OP Roadshow venue and extended menu increases the cost, there will be a \$15 per person charge to members and the chapter will cover down remaining cost (approximately \$350).
2. Hurricane Relief (LT MacDonald). AO TDY. LCDR Thornton relayed that LT MacDonald contacted the NSCF-Jacksonville President (CDR Day, FLC Jax XO), CDR Day is not aware of any SC officers that were directly impacted by hurricane Harvey, but recommended providing support to the NMCRS, who has provided a great deal of support to al Navy and Marine Corps service members that have been impacted by the hurricanes. CAPT Cassani is going to run the donation idea by the Foundation.
3. Finalize Annual Spend Plan (LCDR Lanclos & LT Cook). LCDR Lanclos provided a detailed review of the plan. CAPT Cassani once the board to determine what the budget year will be going forward. The board agreed the budget year should mirror the chapter of the year package (01Sep to 31Aug). CAPT Cassani also discussed each board member reaching out to their Foundation counterpart to ensure the board receives guidance on do' and don'ts and to establish a rapport.
4. LCDR Thornton discussed AO after action reports. AARs will be completed starting with the Navy Birthday Movie Night event. AARs will support COY package consolidation.
5. Next meeting: Tentatively scheduled for 25 Oct 17

Closing Remarks:

1. CAPT Cassani discussed protocol for including pictures of our SC flag officers. He also requested LCDR Thornton add the Foundation phone call as an agenda item for all future board meetings.
2. CAPT Cassani, also discussed updating the chapter Facebook page and NSCF website with event flyers and pictures. He also discussed NSCF board membership, NSCF scholarship opportunities and the board reaching out to the recipient of our chapter scholarship.
3. Meeting adjourned at 1246.

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**Action Items**

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**Attendees: CAPT J.D. Cassani, LCDR J.P Harper, LCDR Aaron Thornton, LCDR Joey Lanclos, LT Jarrett Seibel, LT Daniel Bermudez, LT Abe Cook, Ms. Lauren Ramos, LT Elisa Jamie**