



## Minutes for NSCF Mechanicsburg Chapter Meeting 29 August 2017

- I. Meeting was called to order at 1135 by CAPT J.D. Cassani, President
- II. Treasurer's Report
  1. LT Abe Cook, Treasurer (TDY). LT Thornton went over the end of July account balance: \$17,148.23. Check for \$5,000 to LEEK and check for ~\$3,400 to Harrisburg Senators.
  2. Current emblematic inventory: 16 Flags, 22 Mugs, 6 Small Oak Leafs, 3 Large Oak Leafs and 20 Koozies. LTjg Christopher Hocker will provide an inventory update prior to the next meeting.
- III. Previous Events (NSCF and Other):
  1. 21July17: NAVSEA Logistics Center Brief (LT Darius Rawls, BSC). 11 chapter members attended the brief. The AO stated, the ProDev event was a success, everyone learned a lot and identified POCs that can assist them professionally.
  2. 1Aug17: Buckman Social (LT Brendan McCreary, WSS). AO was not present. Collectively everyone in attendance agreed the venue was ideal and the event was well attended.
  3. 20Aug17: Summer Family Picnic (LT Ty Shaffer, DLA). AO was not present. Collectively everyone agreed the venue was great for the picnic and the event was well attended. CAPT Cassani, discussed the pictures that were sent to the NSCF. The pictures provided were during the LEEK foundation check presentation, the chapter should have provided the foundation with a group picture, which better captured the essence of the esprit de corps event. Ensuring a group picture is taken was noted as a lesson learned.
- IV. Upcoming Events (NSCF and Other):
  1. 29Sep17: ProDev - DSCA Tour (LT Darius Rawls, BSC). 6 chapter members have RSVP'd. DSCA has requested VIP (CAPT and above) biographies. To date one SES has RSVP'd, AO has requested their biography for submission to DSCA.
  2. 27Oct17 OctoberFest (LT Darius Rawls, BSC). The event date was changed from 13Oct17 to de-conflict with Phil-Mech games. The AO is drafting an email and flyer for dissemination to the chapter.
  3. TBD: Pro-Dev - Army War College Tour (LT Erik Sippell, WSS). The AO and POC (CAPT(Sel) Danny King) are coordinating RADM Yuen's attendance. CAPT(Sel) King believes this would be an ideal opportunity for RADM Yuen to meet the incoming commandant. The AO and POC are planning to hold the event within the first couple weeks of November 2017.

V. Open Discussion/Closing Remarks:

1. CY17 schedule of events review. NSTR
2. Dine to Donate (LTjg Hocker). NSTR
3. Professional development opportunities (LT Rawls). The AO has reached out to Hershey Inc. VP and Purina Inc. for tours/briefs is awaiting responses. LT Couch volunteered to coordinate a Harrisburg Creamery tour, the board proposed a January 2018 tour.
4. Chapter of the Year (2017) submission (LT Thornton). The chapter has submitted the package for 1 Sep 2016 to 31 Aug 2017. LT Thornton discussed the requirement to complete After Action Reports (AARs) for all future events, to ease the next COY package information gathering. CAPT Cassani discussed the strength of the COY package and requested the board develop slides that discuss our chapter success (fundraising methods), slides will be briefed at the NSCF Presidents meeting.
5. Soup Cook-Off (LT Thornton on behalf of CAPT (sel) Yanero). LT Thornton discussed the Yanero's hosting this event at their home 4-5Nov17 or 18-19Nov17 from ~1400 to ~1800. This would be an esprit de corps event, not a fundraiser. The board recommended hosting this event in January. LT Thornton will discuss with CAPT(Sel) Yanero. CAPT Cassani mentioned the Yuen's Christmas party on 2Dec17 (Yuen's house) and Children's Christmas party on 3Dec17 (Bldg 14), to ensure chapter events de-conflict with these dates.
6. Community Involvement: IMPACT – Junior Achievement. LT Thornton discussed previous year successes. LTjg Gebreselassie discussed the previous year approach and the board agreed to solicit volunteers periodically throughout the year and maintain separate POCs for each of the three Junior Achievement programs.
7. Finalize Annual Spend Plan (LCDR Lanolos & LT Cook). LCDR Lanolos discussed plans to finalize the plan prior to the next board meeting and publish accordingly.
8. Next meeting: Tentatively scheduled for 27 Sep 17

Closing Remarks:

1. CAPT Cassani welcomed new chapter members as well as representatives from the spouses Fun Bunch. He also discussed his plan to continue to push spouse's involvement in all future chapter events.
2. CAPT Cassani, also discussed chapter membership, email distribution and chapter funds donations. He requested an AO determine if there were any Supply Corps officers or family member impacted by Hurricane Harvey, LT MacDonald volunteered to take for action.
3. LT Thornton discussed plans to distribute Navy Ball event information.
4. Meeting adjourned at 1200.

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**Action Items**

**1. Annual Spend Plan**

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**Attendees: CAPT J.D. Cassani, LCDR Albert Sonon, LCDR J.P Harper, LT Aaron Thornton, , LT Darius Rawls, LT Erik Sippel, LCDR Joey Lanclos, LTjg Josh Bowman, ENS Elizabeth Walker, LCDR Manuel Rosas, LT Chad Stevenson, LTjg Chris Hocker, LTjg Sam Gebreselassie, LTjg Frank Silva, LT Jarrett Seibel, LCDR Jon Christensen, LT Joe MacDonald, LT Matt Couch, Mrs. McKienze Neer, and Mrs. Caroline Lanclos.**