

Bylaws

U.S. Navy Supply Corps Foundation – San Diego Chapter

An affiliate, chartered Chapter of the U.S. Navy Supply Corps Foundation.

Article One: Name and Location

The Chapter shall conduct its business and operations under the name San Diego Supply Corps Chapter. The initial principal office of the Chapter shall be in San Diego, CA, or at such other locations as may be determined from time to time by the governing Board of Directors.

Article Two: Authority

The Chapter is granted identification as Supply Corps-related through its IRS non-profit registration, and it operates exclusively as a non-profit organization as a chartered affiliate of the U.S. Navy Supply Corps Foundation. This affiliation defines the Chapter as a non-profit organization under Section 501(c)(3) of the Federal Tax Code, and gifts to the Chapter are tax deductible to donors under Section 170 of the Code.

Article Three: Purpose

The Vision of the Navy Supply Corps Foundation is to be the "go to" non-profit that globally supports and unifies the Navy Supply Corps Community and preserves its heritage and traditions. Its mission is to provide programs and services to support the Navy Supply Corps Community and promote its heritage and traditions.

The Chapter exists to engage its members in professional development, community involvement, charitable endeavors, and social interaction. In so doing, the Chapter strives to promote "esprit de corps" and camaraderie among and between Supply Corps professionals in the San Diego region.

Article Four: Fiscal Year

The fiscal year of the Chapter is defined as January 1 through December 31.

Article Five: Membership

All Supply Corps Officers, current, retired, reserve, or otherwise honorably discharged, of the U.S. Navy Supply Corps, either on station or otherwise residing within the defined scope of operations of the San Diego Supply Corps Chapter, are by definition members of the Chapter.

The San Diego Supply Corps Chapter does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status in any of its activities or operations. These activities include, but are not limited to, hiring and termination of staff, selection of volunteers and vendors, and provision of services. The Foundation is committed to providing an inclusive and welcoming environment.

Article Six: Governance

The Chapter is governed by a Board of Directors elected by the membership. The Board of Directors shall exercise all the powers of the Chapter including the control of Chapter property and approval of the standards under which the affairs of the Chapter will be conducted. Directors shall not be fewer in number than 5 nor greater in number than 15.

Directors and officers of the Board will serve for a period of one year, subject to election or reelection by the incumbent board at the designated annual meeting of the Chapter. For purposes of conducting the business of the Chapter a simple majority of seated board members shall constitute a quorum. The Board of Directors reserves the right to name, from time to time, nonvoting "honorary directors," which may include the Chief of the Navy Supply Corps and the Chair of the Board of the U.S. Navy Supply Corps Foundation.

Article Seven: Officers

The Chapter shall have a President, a Vice President, a Secretary, and a Treasurer, and any other officers it deems prudent and necessary for the conduct of Chapter business.

The president shall preside over all meetings of the Board of Directors and meetings of the Chapter membership. The president or his designated representative may be invited to attend the annual meeting of the Foundation to exchange ideas and to be given presentations from Foundation Committee Chairs on the current status of the Foundation's good works. Attendees may

The Treasurer shall receive, deposit, invest, and distribute funds realized for the specified purposes of the Chapter. The treasurer shall also prepare and keep an accurate accounting of all financial transactions, and shall prepare reports as required on such transactions for review and approval of the Chapter Board and the Foundation Board upon request.

The Chapter Treasurer, along with the President, will adhere to Foundation policies outlined in its Financial Operations Policy Statement where practicable, which is available from the Foundation Treasurer or Chief Staff Officer.

Article Eight: Meetings

The Board of Directors shall meet regularly (as scheduled by the President), with one meeting designated as the "annual meeting" for the purpose of electing Board members and officers, disclosing and reviewing the financial activities of the Chapter, and the announcement of any plans or goals for the ensuing fiscal year. Special meetings may be called by the President or any three members of the Board. With active duty members involved, meetings should be conducted during non-working hours or on weekends and should be held in locations other than work spaces including MWR facilities, restaurant activities, or off base.

Article Nine: Committees

The President of the Chapter shall appoint ahead of the annual meeting a nominating committee and charge it with proposing persons to fill vacant Board positions and to nominate officers of the Chapter for the ensuing year. The Board of Directors may also create additional standing and ad hoc committees as deemed necessary to fulfill the programmatic goals of the Chapter.

Article Ten: Bylaws Amendment

These articles may be amended by two-thirds majority supporting vote by members of the Board of Directors at any regular or special meeting called by the Board of Directors. Proposed amendments must be made known to the directors at least 30 days prior to related board action. Amended bylaws must be submitted to the Foundation for approval and filing.

Article Eleven: Dissolution

be reimbursed for actual travel expenses, excluding alcoholic beverages. Foundation Board meetings are normally held at hotels in the proximity of major airports, so attendees can use hotel shuttles and minimize costs. Active duty members must be on leave/liberty to attend the meetings.

One of the most important responsibilities of the Chapter President is to properly manage financial operations of the Chapter to optimize mission accomplish while minimizing financial risk and the personal risk to volunteers working on behalf of the Chapter and the Foundation. To that end, the following general prudential rules are recommended as learned from years of experience.

1. The president must manage Chapter events, expenses and revenues (proceeds and contributions) to reduce financial risk while meeting Chapter financial goals, including planned contributions to the national Foundation.
2. As a general rule, Chapter events should be self-sustaining financially.
3. The president shall be responsible for strict compliance with ethics regulations, and is encouraged to use the vice president to aid in this effort.
4. Chapter retired community representatives familiar with Foundation rules and processes should accomplish all sponsorships and contributions to the Chapter and its sponsored events on behalf of any company of individual who performs or seeks to perform on government contracts. Active-Duty personnel, civilian and military, shall be "fire-walled" from receiving funds directly from corporate sponsors who do business with the government. Solicitation of event prizes and sponsorship from restaurants, golf courses, or retail activities who do not do business with government will generally be acceptable by Active-Duty personnel, but good judgment always applies.
5. If funds are raised for a purpose (example: NSCF Memorial Scholarship Fund) then the Chapter should ensure those funds are proactively managed and forwarded to the national foundation for that purpose.

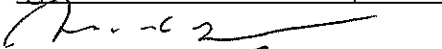
The Vice President shall preside at meetings in the absence of the President, and otherwise assist the President as required.


The Secretary is responsible for the preparation, publishing, and distribution of all meeting agendas, and for the preparation and distribution of the minutes of all Board meetings. The secretary shall also serve as the oversight person for Chapter compliance with its adopted bylaws.

Upon the dissolution of the San Diego Supply Corps Chapter, the remaining assets of the Chapter shall be transferred to the U.S. Navy Supply Corps Foundation or to another qualified non-profit organization that most closely represents the spirit and purposes of the Chapter. Such determination shall be made by a quorum of directors at the time of dissolution.

Article Thirteen: Ratification

We the undersigned hereby certify that these bylaws of the San Diego Supply Corps Chapter were adopted on July 29, 2022 at San Diego, CA at which a quorum of the Chapter Board of Directors was present and voting.

Attest: LCDR BROWNS C. MANN


President:  CAPT SC. USN

Secretary: LCDR JACOB GRIMES
